



Red Card Athletics Internship:

[Red Card Athletics](#) is hiring an intern to work in their West Washington Ave office.

Red Card works with over 50 different athletic departments nationwide, including UW. They are looking for an intern to help with miscellaneous financial tasks, including auditing and making sure all NCAA compliance rules are met. The intern could be allowed to sit in on calls with athletic directors and have direct contact with clients.

We currently feed 23 athletic departments and growing. The process for feeding the athletes is that a meal is scheduled through our system by the athletic department and athletes have access to the app to make their purchases. A picture of the POS receipt is captured by the merchant and is sent to our dashboard. We have a group of student auditors who go through all 15,000+ receipts per week to ensure that all NCAA compliance rules were met.

We are looking for someone to be in charge of the auditors, review receipts, and help with miscellaneous issues that come up with any school. Our current list is as follows: Arizona, Arkansas, Baylor, Cal, Iowa, LSU, Michigan, Mississippi State, Missouri, Nebraska, Oregon State, Rutgers, Mississippi State, Charlotte, USC, Texas- San Antonio, Wake Forest, West Virginia, Western Michigan, Maryland, Georgia, South Carolina, Western Kentucky, and Wisconsin.

Trust is at the top of the list of importance. The intern will see what all of these athletes eat and get an insight into their behaviors. This information can not be shared or talked about. More responsibilities can come with proving attention to detail, desire to learn, and idea generation for improving the program. I want this person to learn from the experience so I am open to letting them sit in on calls with athletic directors, travel to the various schools when required, or go to the conferences we attend, College and Professional Sports Dietitian Association, Director of Football Operations, Athletic Director conferences for Compliance and business directors. (Warning, you may grow to love the staff at Michigan which could affect who your favorite team is!)

We will pay \$15 per hour with flexible hours. You must be in the office several times per week, much of the work can be done remotely. Some weeks will have 5-10 hours of work, but it could reach as much as 20. There is a lot of flexibility as to when these hours are worked. We will permanently need this position so the ideal candidate will be here 1-2 years. This could turn into a job upon graduation.

Ideal qualities- Trust, attention to detail, leadership, hard work ethic, good communication skills with our restaurants and schools, and knowledge of Excel.

If you are interested in learning more about the job or setting up an interview, send an email to halle@goredcard.com

Thanks!